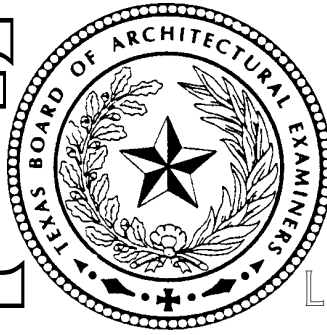


TBAE



BULLETIN

ARCHITECTURE
INTERIOR DESIGN
LANDSCAPE ARCHITECTURE

Volume VII, Issue 1

Summer 2002

CHAIRMAN'S COLUMN

STEVEN T. ELLINGER, AIA

.....

In looking back over the year, TBAE can feel good about its accomplishments. We mailed out the first TBAE scholarship cash - \$12,000 awarded during the first half of this year to qualified Architect Registration Examination candidates and recently registered architects. We will give out more before the year's end. We monitored and audited the first year of mandatory continuing education - a challenge for TBAE staff and registrants alike but an initiative that will surely result in further protection of the public. We formed a joint committee with the Texas Board of Professional Engineers to work out problems of mutual concern. The Board took care of numerous items of business at board meetings in Austin, and the Executive Director traveled throughout the state at the invitation of professional organizations and colleges, giving educational presentations on changes to the law. And at TBAE headquarters, the staff moved steadily onward with the never-ending "business as usual."

With no time to pause, once again we're approaching the legislative season. The House and Senate officially convene for the 78th Legislative Session at 12:00 p.m. on January 14, 2003. With the 2003 session following a gubernatorial election year, this session promises to be an eventful one.

The 2003 session will impact TBAE

in several significant ways. The Governor will name three individuals to serve for the next six years on the Board. Board members continue to serve until they are replaced by the Governor. If you're interested in the process of board member selection, you can read about it on our Web site (www.tbae.state.tx.us/active/board.html).

By the end of session we also will learn whether the Self-Directed Semi-Independent (SDSI) Project Act will be renewed, allowing TBAE to continue to be self-funded and have more control over its budget, or whether the Legislature will discontinue the SDSI pilot project and put TBAE back under the General Appropriations Act.

The 78th Legislature will hear from the Texas Sunset Advisory Commission regarding recommendations on ways the Commission believes TBAE can improve its functions as a state agency. The Sunset staff began their study several months ago by visiting the agency to study internal operations and interview TBAE staff. They also are contacting TBAE's customers and close affiliates, such as design professionals, other state agency officials, college administrators and building officials, to name only a few. Among the many internal operations the Sunset staff is examining are possible changes to the statutes governing the design professions and TBAE's regulation of them. They may recommend changes that clarify the meaning of an existing law or even make a significant change

to the law. The article "Sunset Review - Policy Issues" (see page 4) lists specific items being reviewed by the Sunset staff.

TBAE's staff and Board are prepared for the 78th Legislative Session and for The Sunset Commission's recommendations, and we believe the agency will receive a favorable review. We look forward to the opportunity to improve the agency through directives given to us by the Legislature based on Sunset's recommendations, and we're hopeful that a decision to continue the agency's Self-Directed Semi-Independent status will allow even more improvements in upcoming years.

TBAE continues to take an active role in NCARB, participating in the writing and future development

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- | | |
|--|--|
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The TBAE *Bulletin* is published by the Texas Board of Architectural Examiners as an educational and informational service to architects, interior designers, landscape architects, building officials, schools, and the general public of the State of Texas. The purpose of this technical bulletin is to inform all registrants of important issues affecting laws and practices in the three professions regulated by TBAE. The *Bulletin* also helps to define the roles of these professions in relation to the citizens of the State of Texas.

The official text of TBAE rules is filed with the Office of the Secretary of State for publication in the *Texas Register*.

TBAE encourages reproduction of this bulletin with the appropriate acknowledgments. If you should have any questions or comments about the information in this bulletin or wish to order additional copies, please contact: TEXAS BOARD OF ARCHITECTURAL EXAMINERS, PO Box 12337, Austin, TX 78711-2337 or Gail Hile, Managing Editor, 512 305 8544, e-mail gail.hile@tbae.state.tx.us

Access for All

The Texas Department of Licensing and Regulation (TDLR), in conjunction with the Governor's Committee on People with Disabilities, has announced the release of a new "Access for All" decal showcasing facility access. These decals are intended to serve as a welcome mat to disabled customers and employees. The Governor's Committee encourages restaurants, hotels, and other businesses to comply with state accessibility laws and benefit from displaying this decal. TDLR will distribute decals, at no cost, to newly constructed buildings that comply with state accessibility requirements and will provide the decals, upon request, to buildings that previously complied. To request a decal, call TDLR customer service at 512 463 1668 (Dial 711 for Relay Services) or order via e-mail (customer.service@license.state.tx.us).



Legislature Adopts Building Energy Efficiency Standards

The 77th Texas Legislature adopted Senate Bill 5 requiring municipalities to implement "Building Energy Efficiency Standards," effective September 1, 2001. The goals are to reduce air pollution, moderate peak electric power demand, assure the reliability of the electrical grid, and control energy costs for Texas residences and businesses. The relevant provisions of the bill are codified in Chapter 388, Texas Health and Safety Code. The legislation adopted the energy efficiency chapter of the International Residential Code, as it existed on May 1, 2001, as the energy code in the State for single-family residential construction. The International Energy Conservation Code, as it existed on May 1, 2001, was adopted as the energy code in the State for all other residential, commercial, and industrial construction.

The legislation requires municipalities to establish procedures for the administration and enforcement of the energy codes. Municipalities and counties may amend the energy codes as

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INSIGHT FROM THE EXECUTIVE DIRECTOR

CATHY L. HENDRICKS, ASID/IIDA

Have you ever made a mistake? A professional mistake? Did you learn a valuable lesson?

We all have done things that we would love to forget, but it would actually be extremely helpful to share these experiences honestly with interns that they too might learn from these lessons. This is part of mentoring.

There is much benefit that comes from mentoring. Registered design professionals and interns can help each other. Personally, I've always gotten more out of mentoring than what I've put in. Sometimes I learned something totally new or was able to look at something from a different perspective as a result of sharing ideas and solutions or doing some creative brainstorming with an intern. Mentoring might include discussing TBAE rules. The way that TBAE regulates the design professions is changing as fast as technology and that, in and of itself, means staying informed is crucial for professionals as well as interns.

Consider this: Did someone mentor you and do you credit that person or experience as the reason you pursued the profession of architecture, interior design, or landscape architecture? If so, you owe your mentor; one way to pay that debt is to give your time and wisdom to an intern. Interns need the benefit of your experience.

Internship is a requirement for all three design professions and it's important that Texas' design industry raise the quality of the intern experience by increasing the availability of professional mentors. So, adopt an intern and maximize the possibilities!

Texas lost a truly exceptional person when Virginia Roberts passed away. This world is by far a much richer, much safer and much more humane environment, thanks to Virginia. For further details about Virginia's inspirational life, see page thirteen.

HEALTH · SAFETY · WELFARE

“Legislature Adopts” Continued from page 2

they are applied within their jurisdictions. However, the legislation imposes limitations upon amendments which result in less stringent energy efficiency requirements.

Pursuant to Section 388.004 of the Texas Health and Safety Code, a building constructed outside of the jurisdiction of a municipality must be certified as complying with the energy codes. The statute lists three procedures for certifying a building as complying with the energy codes:

(1) A building certified by a national, state, or local accredited energy efficiency program shall be considered to be in compliance.

(2) A building shall be considered in compliance if it is inspected and found to be in compliance by an

inspector who is certified by the International Code Council, the Building Officials and Code Administrators International, Inc., the International Conference of Building Officials, or the Southern Building Code Congress International to have met minimum standards for interpretation and enforcement of the energy codes.

(3) A builder who does not have access to an energy efficiency program or a code-certified inspector shall certify compliance using a form provided by the Energy Systems Laboratory at the Texas Engineering Experiment Station of the Texas A&M University System. This form is available at the laboratory's Web site (<http://eslsb5.tamu.edu>). Chapter 388 does not define the term “builder.”

It is foreseeable that architects, as “builders,” may be requested to

certify that they have designed their projects in compliance with the energy codes under certain circumstances.

The Legislature designated the Energy Systems Laboratory as the source for implementation materials, requirements, and methods of compliance with the International Energy Conservation Code and the energy efficiency chapter of the International Residential Code. The laboratory may be reached at 877 266 2633 (877 AnM CODE). Code compliance information is available through the laboratory's Web site (<http://eslsb5.tamu.edu/sbill15/download/ResGuideRev104.pdf>). See the laboratory's home page (<http://eslsb5.tamu.edu>) for a link to a training calendar on energy efficiency requirements. □

NOTIFICATION OF SUNSET REVIEW

(Published at the request of the Texas Sunset Advisory Commission)

The staff of the Texas Sunset Advisory Commission is currently conducting a review of the Texas Board of Architectural Examiners. Under the terms of the Texas Sunset Act (Chapter 325, Government Code), the agency must be reauthorized by the Texas Legislature or will be abolished on September 1, 2003. As part of the review the Sunset Commission staff is seeking suggestions for improvements to this state agency.

The Legislature applies standard review criteria to Texas government agencies under Sunset review. These criteria include: efficiency; achievement of statutory objectives; use of advisory committees; duplication and overlap with other agencies; handling of complaints; compliance with equal employment

opportunity and individual privacy requirements; rules for conflicts of interest; and compliance with open records and open meetings statutes.

Following the staff review and publication of staff recommendations, the Sunset Commission will hold a public hearing on the Texas Board of Architectural Examiners. Based on this process, the Sunset Commission will recommend changes to the agency for consideration during the next legislative session.

If you have any comments or suggestions for improving state policy related to the Texas Board of Architectural Examiners, or if you would like more information on the Sunset process, we would like to hear from you. Please be advised, however, that the Sunset

Commission does not have the resources or the authority to get involved in individual complaints, such as employee grievances. Instead, the Sunset Commission looks for evidence indicating more systemic problems that need to be addressed through statutory change or management actions by the agency. Please contact Amy Trost of the Sunset Commission staff at the address below.

Sunset Advisory Commission
P.O. Box 13066
Austin, Texas 78711
Telephone: 512 463 1300
FAX: 512 463 0705
e-mail: amy.trost@sunset.state.tx.us

New TBAE Strategic Plan Published and Available on Agency Web Site

TBAE's Strategic Plan for 2003-2007 was published on June 3, 2002. The Strategic Plan contains a brief overview of past and current agency initiatives and, most importantly, a projection of future initiatives and ultimate agency goals. It will be the agency's guide through the next several years and has been distributed to the Governor's Office, the Legislative Budget Board, the Sunset Advisory Commission, and other persons involved in Texas government or otherwise having an interest in TBAE. The new Strategic Plan includes for the first time an Executive Summary, which is a brief description of TBAE's role in Texas government. TBAE invites you to look through this document which is available on the agency Web site (www.tbae.state.tx.us/home/strategicplan_2003a.pdf).

Sunset Review - Policy Issues

The Texas Sunset Advisory Commission is currently conducting a review of TBAE. Sunset staff are meeting with TBAE staff, contacting TBAE customers, and reviewing agency rules and policies in order to gather information for their final recommendations to the Legislature in 2003.

At the request of the Sunset Advisory Commission, TBAE has identified a list of policy issues. The Sunset staff will review these issues and suggest ways to improve TBAE. The Sunset Advisory Commission's recommendations to the Legislature may include suggested changes to the statutes administered by TBAE.

These policy issues are further discussed in TBAE's Self-Evaluation Report and Self-Evaluation Report Addendum, available to the public on

AGENCY

the Sunset Commission's Web site (www.sunset.state.tx.us/sunset/ser78/tbaeser.pdf) and TBAE's Web site (www.tbae.state.tx.us/HOME/addendum_SER.pdf). In these reports, each policy issue is described and a possible solution is suggested. Anyone wishing to comment on these issues is invited to contact the Sunset Advisory Commission at P.O. Box 13066, Austin, Texas, 78701; Telephone: 512 463 1300; Fax: 512 463 0705; or e-mail: amy.trost@sunset.state.tx.us.

The Sunset Advisory Commission's final report is expected to be submitted on October 15, 2002, and will be published on both TBAE's and the Sunset Advisory Commission's Web sites.

TBAE Policy Issues:

- Should examinees be able to pay the national examination providers directly rather than having to funnel their payments through the agency?
- Should an applicant be allowed to take the registration examination prior to beginning his or her internship?
- Should the title provisions of the architectural act (Article 249a) and landscape architectural act (Article 249c) be amended to clarify title restrictions?
- Should the enforcement of the Professional Services Procurement Act (PSPA) be modified?
- Should alternatives be sought to provide the agency and other state regulatory agencies with more suitable data storage systems?
- Should the agency be able to recover attorney's fees and other enforcement costs from persons who are subject to disciplinary action pursuant to the laws administered by the agency?
- Should there be an explicit

mechanism for enforcing orders rendered by the agency?

- Should Article 249a and Article 249c more clearly delineate the types of projects for which an architect or a landscape architect is required?
- Should the practice restrictions in Article 249c be clarified?
- Should the State take steps to ensure that restricted professional titles are not misused by public servants?
- Should there be a longer period between registration renewals?
- Should retired registrants pay reduced registration fees?
- Should interior designers be required to provide clients with the mailing address and telephone number of the agency along with a statement that the agency has jurisdiction over interior designers?
- Should companies that offer non-exempt architectural services or use a form of the title "architect" be required to employ at least one architect on a full-time basis in order to continue to offer non-exempt architectural services or use the title "architect"?
- Should companies that offer non-exempt landscape architectural services or use any form of the term "landscape architect," the term "landscape architecture," the term "landscape architectural," or any similar term in its name or to describe its staff or the services it offers be required to employ at least one landscape architect on a full-time basis in order to continue to offer non-exempt landscape architectural services or use any of the professional titles described above?
- Should companies that use the title "interior designer" to describe the company or its staff or use the term

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ARCHITECT - LANDSCAPE ARCHITECT - INTERIOR DESIGNER

Emeritus Title Now Available Within Revised "Inactive" Status Rule

On May 13-14, 2002, the Board adopted amendments to Rules 1.68, 3.68 and 5.78 regarding inactive status. The amendments became effective June 2, 2002. The amendments enable former emeritus registrants who are retired and hold inactive registrations, as well as other retired inactive registrants who meet new requirements, to use the "emeritus" title.

If you would like to use the "emeritus" title, please visit our Web site (www.tbae.state.tx) to review the complete text of the amended rule and to download the form to notify the Board that you are using the "emeritus" title, or contact the Board's office for more information.

The Board wishes to extend its appreciation to senior design professionals and express its gratitude for your contributions and leadership in the great State of Texas.

Veteran's Benefit for Licensing Examination Fees

Candidates who are veterans or dependents of veterans and who are taking licensing examinations through TBAE may be eligible for reimbursement of the exam fee by the Department of Veteran's Affairs. The Architect Registration Examination (ARE), the Landscape Architect Registration Examination (LARE), and the National Council for Interior Design Qualification (NCIDQ) examination have been approved for reimbursement if the veteran or dependent qualifies.

For details about this program and to obtain the necessary forms, visit the GI Bill Educational Benefits Web site (www.gibill.va.gov) or write to the Department of Veteran's Affairs, VA Regional Office, PO Box 8888, Muskogee, OK 74402-8888. You may also call 888 GI-BILL-1 (888 442 4551) to speak with a Veteran's Benefits Counselor.

TBAE Scholarship Information

On March 18, 2002, TBAE mailed approximately 1,600 letters to potentially eligible candidates and recently registered architects announcing the availability of the Architect Registration Examination Financial Assistance Fund (AREFAF). This fund was created by the 76th Legislature to provide financial assistance to candidates taking the Architect Registration Examination.

The letters included a list of eligibility criteria and applications to apply for the financial awards. TBAE also mailed information to approximately 750 Texas architectural firms and to all accredited schools of architecture in Texas to attract prospective applicants.

TBAE received 98 applications for the June 1st award period, the first of two annual award periods, and has issued twenty-four \$500 awards as of July 26, 2002. The other 74 applicants were found to be ineligible based on the established criteria.

As mandated by Section 7A of the Architects' Registration Law, the AREFAF is funded by a mandatory fee from all Texas registered architects and is administered by TBAE. Each scholarship is for a maximum one-time award of \$500.

Joint Meeting with the Texas Board of Professional Engineers

On October 18, 2001, TBAE met with the Texas Board of Professional Engineers (TBPE) to discuss issues of common concern. Among the issues raised were:

- enforcement of the Professional Services Procurement Act;
- problems related to construction in areas where there is no building department to ensure that minimum standards are followed;
- both agencies' need for guidance in addressing enforcement cases involving allegations that an architect has practiced engineering and vice versa;
- the need for better communication with building officials, school districts, other state agencies, colleges of architecture and engineering, and the public in general; and
- a need to clarify areas of overlap and areas of exclusivity between architecture and engineering.

In order to address these issues in more detail, the two boards decided to form a joint committee comprised of three members of TBAE and three members of TBPE to be appointed by each board's chairman. TBAE is represented by Steven Ellinger, Nolen Willis, and Alan Lauck.

The members of the joint committee met for the first time on February 26, 2002. During that meeting, the committee established procedures to govern their functioning and began discussion of the issues that had been raised on October 18, 2001. The committee also decided to devote their next meeting (scheduled for August 29, 2002) to questions regarding areas of overlap and areas of exclusivity between architecture and engineering.

ARCHITECT - LANDSCAPE ARCHITECT - INTERIOR DESIGNER

Texas ARE?

Some Texas legislators felt that Texas might be able to reduce the cost of the Architectural Registration Examination (ARE) currently used by Texas and all other U.S. jurisdictions and administered by the National Council of Architectural Registration Boards (NCARB). As a result, the Legislature directed TBAE to explore the feasibility of developing a more cost-effective Texas examination.

Professional Development Partners, Inc., a highly qualified company with considerable experience in licensure examinations, completed the feasibility study in December of 2001, and TBAE submitted their report to the Governor's Office of Budget and Planning and the Legislative Budget Board.

The Executive Summary of the report stated the following:

"We recommend that TBAE not pursue a course of action that would result in a Texas ARE. We believe that such action would result in significantly higher expenses to the State, significantly higher costs to those seeking their initial architectural registration in Texas, significantly higher costs to those architects who become registered in Texas and then seek registrations in other states, and serious damage to the Board's standing within the U.S. architectural licensing community."

A significant part of the study was the polling of architectural boards in other jurisdictions asking them to respond to the possibility of a Texas exam. The summary of the results indicated that *"It is clear that the boards that did respond to the survey*

are unlikely to accept a Texas-prepared ARE for reciprocity and NCARB Certification."

During its January 2002 meeting, the Board unanimously voted to accept the recommendation of Professional Development Partners, Inc., and declined to pursue the development of a Texas ARE.

How Does NCIDQ's IDEP (Interior Design Experience Program) Work?

(Reprinted by permission of Kenneth A. Baker, Deputy Director of NCIDQ)

IDEP requires work experiences related to the design, development and delivery of interior design services. The experience embodies the specific knowledge and skills considered most crucial and valuable during the early years of a practitioner's career, including those tested on the NCIDQ examination.

To satisfy the requirements, participants must complete training in seven separate categories. The experiences may be achieved through working directly in the area by observing others who are engaged in such work or by attendance at meetings, lectures, and seminars.

Where Mentoring Comes In.

The IDEP supervisor and mentor share the responsibility of providing entry-level interior designers with the best possible advice on the activities of daily practice for the development of competence as a professional. The role of the supervisor is to oversee the daily activities of the participant. The mentor acts as an advisor.

Supervisor. The supervisor is responsible for guiding the daily activities of the participant. This person will coordinate work experiences and periodically verify the participant's documentation of the

hours and tasks performed. Supervisors must be NCIDQ certificate holders or licensed/registered/certified interior designers.

Mentor. A mentor, not connected to the employing firm, is selected by the participant and acts as an advisor. Participants meet with mentors periodically to review experience and discuss career objectives. Mentors must be NCIDQ certificate holders or licensed/registered/certified interior designers.

Application Process/Fees.

Interested graduates must submit an IDEP application, employment verification form and a \$75.00 US fee to initiate an NCIDQ record as part of the IDEP program. The applicant will receive a manual and Log Book to document fulfillment of the requirements of the program. Upon 50% completion of required hours, the participant submits log forms and an additional \$75.00 review process fee. Upon 100% completion of required hours, the participant submits final log forms and a final review fee of \$75.00 US. After completion of IDEP requirements, NCIDQ will validate the documentation and provide the participants with a certificate indicating successful completion of the IDEP program. IDEP fees total \$225 (US).

IDEP Manual and Log. All IDEP participants receive an IDEP Manual and Log. The manual describes the IDEP program in detail, and includes instructions, information regarding the interior design profession and IDEP documentation forms. The IDEP Log is for use to record all hours of experience in the areas required for minimum competency (task content areas).

Intriguing Incentive. To encourage more participation in our IDEP program, NCIDQ has

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WHAT'S NEW

ARCHITECT - LANDSCAPE ARCHITECT - INTERIOR DESIGNER

"How Does IDEP Work?"
Continued from page 6

implemented a "take the exam for free" opportunity for successful IDEP finishers. If an applicant completes the IDEP program and pays the total \$225 fee, then he or she is eligible to take the NCIDQ exam for free (one-time sitting), as long as the applicant meets all other requirements to take the NCIDQ examination.

As Nila R. Leiserowitz, FASID, Vice President at Gensler and chair of NCIDQ's IDEP Committee, states, "IDEP is a quality program, backed by the reputation of FIDER and NCIDQ. It costs nothing but your time to be a mentor. What a wonderful way to give back to the profession and encourage the growth and development of future designers." The reception of WIIFM is starting to come in loud and clear.

UTSA Accreditation

The University of Texas at San Antonio School of Architecture has completed the process required by the National Architectural Accrediting

Board (NAAB) for accreditation of their program leading to the professional Master of Architecture degree. Because many state registration boards require an NAAB-accredited degree for architectural registration, this is an important step forward for the program and is the result of great effort on the part of the faculty and administrators in the School of Architecture.

In May 2000, the Bachelor of Science in Interior Design program in the School of Architecture was granted accreditation by the Foundation for Interior Design Education and Research (FIDER).

Congratulations to the faculty and administrators in the University of Texas at San Antonio School of Architecture for their dedication and success in achieving professional accreditation for both of these programs. For a list of accredited schools in Texas and information about their programs, visit our Web site (www.tbae.state.tx.us) and click on "Accredited Programs" in the menu of each profession's home page.

NCIDQ Application Process

Some new applicants for interior design registration may be confused, and we need your help in getting the word out. All applicants for interior design registration in Texas must apply through TBAE in order to take the NCIDQ exam and must meet the Texas education and experience requirements. If you have potential NCIDQ exam applicants working in your office, please let them know that they can visit our Web site (www.tbae.state.tx.us) to download a TBAE application form and review the Texas requirements. They can also call our office at 512 305 9000 for NCIDQ exam information.

The TBAE application, transcript, employment verification forms, and application fee made payable to TBAE must be sent to the TBAE office. Applicants should not use the NCIDQ application or send TBAE's application to NCIDQ. Either scenario could result in missing the deadline to take the NCIDQ exam in Texas.

Please remember that all applicants should contact TBAE, not NCIDQ, for exam information.

Important Notice for Architects, Landscape Architects, and Interior Designers

You must notify the Board *in writing* each time your address of record changes. You must sign the written notice and submit it to the Board within 60 days of the effective date of the change of address. Failure to submit a timely address change could result in the failure to renew your registration and you could miss out on important TBAE mailings!

MOVING? BE SURE TO NOTIFY THE TBAE OFFICE

Please print or type all information

(Please note that all information provided will be public information.)

Name of Registrant _____		
Reg. No. _____	Landscape Architect <input type="checkbox"/>	Interior Designer <input type="checkbox"/>
Old Address _____	New Address _____	
_____	_____	
Work Phone # _____	Home Phone # _____	
Fax # _____	_____	
E-mail _____	_____	
Date _____	Signature _____	

CONTINUING EDUCATION

Continuing Education Audits

TBAE conducted the first audits for continuing education compliance this past year. Approximately five percent of registrants for each renewal period have received letters asking them to submit their Continuing Education Program Hours (CEPH) Log and supporting documentation to TBAE.

Each year TBAE requires registrants to complete eight CEPH pertinent to the health, safety, and welfare of the public, including one CEPH related to barrier-free design. The TBAE CEPH Log must be completed each year and the Log and supporting documentation must be retained for at least five years. Supporting documentation may be in the form of a course description, agenda, handouts, booklet, syllabus, etc, and should indicate the duration (number of hours) of the activity and the topics discussed. Registrants may also attach their AIA, CLARB, and NCIDQ transcripts to the Log and circle or highlight the courses for which they are claiming credit for the period being audited. You'll find a copy of the CEPH Log on page 16, and you can download it from TBAE's Web site (www.tbae.state.tx.us).

The barrier-free course must be listed on the TBAE CEPH Log, and the Log must be signed and dated.

For the CEPH barrier-free requirement, TBAE must have supporting documentation to verify that the topic was related to barrier-free design and must also have verification that at least one CEPH was devoted to the topic.

Of the audit material that has been received and reviewed, 73 percent of the interior designers were found to be in compliance, 68 percent of the landscape architects were found to be in compliance, and 88 percent of the architects were found to be in compliance. Twenty percent of the interior designers, 3 percent of the landscape architects, and 5 percent of the architects who were audited either did not respond to the audit letter or reported to TBAE that they had not completed the continuing education requirements. All registrants who do not complete the continuing education requirements are given 180 days to finish the requirements. If the requirements are not completed after 180 days, the matter is referred to the Board's Enforcement Division for further action.

CEPH Resources

TBAE is providing a list of potential continuing education resources for the convenience of our registrants. Please note, however, that an organization's inclusion on

this list does not ensure that ALL classes provided by the organization will satisfy TBAE's continuing education requirements. Each registrant should carefully consider the content of a prospective course to determine whether it addresses technical or professional subjects pertinent to the health, safety, and welfare of the public.

- NCARB (National Council of Architectural Registration Boards) www.ncarb.org; 202 783 6500. Look for "Professional Development Program Monographs," self-study courses available under "Publications." Please note that NCARB monographs are considered structured activities because each one is accompanied by a quiz that must be graded by NCARB before the certificate of completion is issued.
- AIA (American Institute of Architects) www.e-architect.org; 202 626 7300; www.e-architect.com. Look for on-line courses; search for classes in your area by date, location, or title; get phone numbers and emails for local AIA chapters.
- TSA (Texas Society of Architects) 512 478 7386; www.texasarchitect.org.
- CLARB (Council of Landscape Architectural Registration Boards) www.clarb.org; 703 319 8380. Look for on-line multi-disciplinary courses and for "Short Subjects for Design Professionals" self-study correspondence courses. Please note that CLARB monographs are considered structured activities because each one is accompanied by a quiz that must be graded by CLARB before the certificate of completion is issued.
- ASLA (American Society of Landscape Architects) www.asla.org; 202 898 2444. Register for the continuing education course mailing list; find out about interactive audio conferences.

Place in an envelope and mail to:

TEXAS BOARD OF ARCHITECTURAL EXAMINERS

P. O. BOX 12337
AUSTIN, TX 78711-2337

or FAX to 512 305 8900

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ENFORCEMENT ISSUES AND ACTIONS

TEXAS DISCIPLINARY CASES



Formal Disciplinary Action

During the past year, TBAE's enforcement staff has been actively investigating formal complaints. Since publication of the last *TBAE Bulletin* in August 2001, the Board has acted upon the following enforcement cases:

Administrative Penalties (Registrants)

Awad Youssef Eskander, Architect – Coppell, TX (Administrative penalty of \$300 for submitting plans for accessibility review later than the fifth day after the date the architectural seal was affixed.)

Teddy D. Estep, Architect – Longview, TX (Administrative penalty of \$1,000 for violating Rule 1.103(c) of the Rules and Regulations of the Board [in effect at the time of the offense] requiring an architect to affix his or her architectural seal to a consultant's work after the consultant's seal has been affixed to the work.)

Kirk Albert Gastinger, Architect – Kansas City, MO (Administrative penalty of \$300 for submitting plans for accessibility review later than the fifth day after the date the architectural seal was affixed.)

Keith Alan Hickman, Architect – Round Rock, TX (Administrative penalty of \$300 for submitting plans for accessibility review later than the fifth day after the date the architectural seal was affixed.)

Clark Ernest Kampfe, Architect – Austin, TX (Administrative penalty of \$300 for submitting plans for accessibility review later than the fifth day after the date the architectural seal was affixed.)

Terrence James Musselman, Architect – Ft. Worth, TX (Administrative penalty of \$300 for submitting plans for accessibility review later than the fifth day after the date the architectural seal was affixed.)

Raymond Matthew O'Connor, Jr., Architect – Ft. Worth, TX (Administrative penalty of \$300 for submitting plans for accessibility review later than the fifth day after the date the architectural seal was affixed.)

Gary Gene Olp, Architect – Dallas, TX (Administrative penalty of \$300 for submitting plans for accessibility review later than the fifth day after the date the architectural seal was affixed.)

Timothy George Pleger, Architect – Scottsdale, AZ (Administrative penalty of \$300 for submitting plans for accessibility review later than the fifth day after the date the architectural seal was affixed.)

Formal Reprimands

Robert S. Anderson, Architect – Irving, TX (For failing to affix his architectural seal and signature to a sheet of architectural plans which he prepared and submitted for regulatory approval.)

Fred D. Ballinger, Architect – Hurst, TX (for failing to conspicuously mark plans as issued for interim review and not intended for bidding, permit, or construction purposes and for neglecting to provide a written statement of certification to the clients.)

James R. Orr, Architect – Brownwood, TX (For failing to provide written notice to the licensed professional engineer immediately upon his acceptance of the engagement to complete, correct, revise, or add to the work of the professional engineer and by failing to provide written notice to a

professional engineer that he had been engaged to revise the professional engineer's plans.)

Sterling Wayne Thompson, Architect – Waco, TX (for failure to conspicuously mark incomplete documents as incomplete and not to be used for regulatory approval, permit, or construction.)

Other Disciplinary Action Against Registrants

Erasmio Alvarado, Architect – Donna, TX (Consent Order for recklessness in designing, planning, or observing the construction or alteration of a building when he prepared engineering plans without the required level of supervision by a licensed professional engineer and released the plans for construction and for dishonest practice by affixing a licensed professional engineer's seal and signature to engineering plans prepared by him without the required level of supervision by the professional engineer. For these violations, the Board ordered the revocation of his registration. The registration was reinstated after his successful completion of an ethics course. The reinstated registration was suspended for three years with said suspension being probated for the entire three-year period.)

Clifford Gaskamp, Architect – Ft. Worth, TX (Consent Order for violating the rule that prohibits an architect from aiding or abetting, directly or indirectly, any unregistered person in connection with the unauthorized practice of architecture by enabling a non-registrant to design two projects without the proper supervision of a registered architect and the rule prohibiting an architect from affixing the architect's professional seal and the architect's signature to contract documents developed by others not working under the direct and continuing

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ENFORCEMENT ISSUES AND ACTIONS

“Disciplinary Cases” Continued from page 9

supervision of the architect by affixing his architectural seal and signature to the architectural plans prepared by a non-registrant for two projects. For these violations, the Board ordered the suspension of his architect’s registration for twelve months which was conditionally probated; he also was ordered to successfully complete and pass an ethics course and was ordered to pay an administrative penalty of \$1,000.)

Cases Against Nonregistrants

The Board has ordered the following people to refrain from practicing architecture or using a form of the title “architect” to describe themselves or services they offer or perform in Texas.

Fernando J. Andrade (Dallas, TX)
Maria Altholz (Dallas, TX)
Thomas Bordelon (Leon Springs, TX)
Robert Bryan (Houston, TX)
Jose Chavez (Houston, TX)
Robert E. Droese (Milwaukee, WI)
Victor Gonzalez (Rio Grande City, TX) We wish to clarify that this individual is NOT the same as Victor Rene Gonzalez, a registered architect in good standing from El Paso, Texas.
Charles W. Gundersen (El Paso, TX) – registration reinstated on 7/8/02
Warren Higgins (Lewisville, TX)
Henry C. Hwang (Houston and Sugarland, TX)
Jorge E. Jimenez (Houston, TX)
Earl Courtney Koester (Corpus Christi, TX)
Phillip A. Lowery, Sr. (Ingram, TX)
Elias Olivarez (McAllen, TX)
Charles F. Pereira (San Antonio, TX)
Mike A. Rabago (San Antonio, TX)
Stephen C. Soward (Austin, TX) – became registered on 7/6/01
Joseph H. Wuchterl (Menomonee Falls, WI)

The Board has ordered the following people to refrain from using

the title “interior designer” to describe themselves or the term “interior design” to describe the services they offer or perform in Texas:

Richard Allen (Wimberley, TX)
Ellen Bock-Stein (Dallas, TX)
Keith Covert (Ft. Worth, TX)
Judy Golson (Austin and Laredo, TX)
Kathryn Goodnite (Austin, TX)
JoAnn Ladwig (Livingston, TX)
Robyn Menter (Dallas, TX)
Elias Olivarez (McAllen, TX)
Tonya Shipman Bennitt (Austin, TX)
Terri H. Walther (Cedar Park, TX)
Rita C. Welton (Spring, TX) – registration reinstated on 4/9/02
Courtney S. Whitworth (Austin, TX)

The Board has ordered the following people to refrain from using the title “landscape architect” to describe themselves or services they offer or perform in Texas

Nelson Bishop (Austin, TX)
Kirk McDonald (Cedar Park, TX)
S. Scott Pajeski (Brownsville, TX)
Michael Preston (Dallas, TX) – became registered on 7/11/01

The City of Big Spring (Big Spring, Texas) agreed to cease and desist any and all violations of the Architect’s Registration Law and the Rules and Regulations of the Board and to adopt and abide by policies and procedures whereby the City shall implement a procedure requiring a review of proposals to determine whether an architect must be retained to prepare the plans and specifications and when in doubt to contact the Board in order to determine whether an architect must prepare the plans and specifications for the proposed construction or remodeling of any structure when the structure is or shall be owned or funded by the City.

The 345th Judicial District Court of Travis County, Texas, rendered an Agreed Permanent Injunction against Mark Van Doren, individually, d/b/a

APD Planning & Design, L.L.C, d/b/a APD, d/b/a AD&P Architectural Design & Planning, d/b/a Architex Planning & Design, d/b/a Architex Planning & Design, L.L.C. of Houston, Texas, enjoining Mr. Van Doren and the company from the use of the title “architect” and the unauthorized practice of architecture.

Corrections and Clarifications

In the last issue of the *TBAE Bulletin*, Stanley W. Hensley and Howard Langner were listed with other individuals who were ordered to cease practicing architecture or using a form of the title “architect” to describe themselves or services they offer to perform in Texas. We wish to clarify that Mr. Hensley became registered as an architect on September 5, 2000, and Mr. Langner became registered as an architect on March 1, 2001.

In the last issue of the *TBAE Bulletin*, Charlie Little was listed as an individual who was ordered to refrain from practicing architecture or using a form of the title “architect” to describe himself or services he offers to perform in Texas. We wish to clarify that this individual is NOT the same as Charles Riley Little, a registered architect in good standing.

Tips for Avoiding Disciplinary Action

(Reprinted by permission of Pamela Griebel and the Iowa Professional Licensing Board)

Over the past seven years I’ve prosecuted numerous disciplinary actions before the six Commerce Department professional licensing boards. In my experience, most complaints are preventable with advance planning and a little common sense. Familiarize yourself with the following recurring themes:

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ENFORCEMENT ISSUES AND ACTIONS

"Tips for Avoiding Disciplinary "
Continued from page 10

Cut rate friends: Beware of the "friend" who asks you to work at a cut rate. Be prepared to perform at the same high standard of care generally applicable to the project at hand or decline the offer. Professionals who adjust standards to the level of pay often lose far more in the long run through risk exposure, client complaints, and loss of good will. I've lost count of the number of times a licensee proclaims, "*I was just trying to help out a friend [or relative].*"

Sphere of competency: Be realistic about your individual sphere of competence. Few licensees are qualified to perform the full scope of services technically authorized by licensure. If you are over your head, associate with a qualified professional or find a way to transfer your client to a qualified professional.

Denial: Do not hide and go into denial if you discover a mistake. Many errors can be successfully resolved before anyone is harmed if you act quickly and honestly. Often, a professional's true character emerges stronger while correcting errors than when relishing victory.

Client communication: Be accessible to and communicate with clients. Ignoring client communications is the fastest way to trigger a client complaint.

Goofy clients: Treat goofy or obnoxious clients with the same respect you afford to favored clients. While you may find a small measure of sympathy from board members, you are not likely to get very far with a "my-client-is-goofy" defense.

Substance abuse: File a documented complaint when you become aware of a licensee performing consistently and flagrantly below standards. If the licensee is a substance abuser and is not yet the subject of a disciplinary action, try

to convince the licensee to seek treatment and self-report. The licensee may qualify for confidential handling through an impaired practitioner review committee. If you stand idly by, you could be sanctioned for failure to take action to protect the public.

Think big picture: Not every ethical or professional dilemma will be covered by your profession's laws, rules or nationally accepted professional standards. When faced with such a challenge, stand back and think "big picture." Imagine yourself as the subject of a front-page story in your local newspaper. For posterity, how would you like the public or fellow professionals to view your response?

Ten of the Most Common Ways Registrants Get Themselves into Trouble

1. Registrants fail to provide their clients with the name, address, and telephone number of TBAE for the purpose of enabling the clients to direct complaints to TBAE.

2. Registrants fail to seal, sign, and date construction documents as required by the Rules and Regulations of the Board [see various provisions in Subchapter F of the Rules and Regulations of the Board].

3. Registrants fail to properly mark incomplete construction documents that are issued for purposes other than regulatory approval, permit, or construction [see Rules 1.103(b), 3.103(b), and 5.113(b)].

4. Registrants fail to provide the required written notice when they are engaged to complete, correct, revise, or add to the work of other licensed design professionals [see Rules 1.103(h), 3.103(h), and 5.113(h)].

5. Registrants seal documents that were not prepared under their supervision and control [see Rules

1.104(a), 3.104(a), and 5.114(a)].

6. Registrants work with firms whose staff are violating the practice and title restrictions enforced by TBAE.

7. Registrants fail to enter into written agreements of association when they form business associations with individuals who are not licensed design professionals and are not their fellow employees [see Rules 1.122, 3.122, and 5.132].

8. Registrants fail to follow the submission deadlines for accessibility review of their plans and specifications [see Rules 1.170, 3.170, and 5.180].

9. Registrants fail to respond to the Board's inquiries [see Rules 1.171, 3.171, and 5.181].

10. Registrants fail to communicate regularly with their clients and fail to utilize adequate written documentation to prevent misunderstandings with their clients and with contractors and subcontractors. Detailed written contracts and clear written correspondence regarding pertinent issues are critical!!

RULES REVIEW

TBAE is nearing the completion of its review and revision of all the rules created by the Board pursuant to the three statutes it administers. The final group of amendments and new rules is expected to be adopted in October.

TBAE encourages every registrant to visit our Web site to review the new rules. Anyone without access to the Internet may contact the agency to request a copy of the new rules.

The Board plans to mail a notice to all registrants when the rules review has been completed. This is expected to occur in late 2002 or early 2003.

QUESTIONS AND ANSWERS

Does TBAE accept address changes over the phone?

No. The change of address must be in writing and include your signature. It is critical that your records reflect your current address. You may fax your address change to 512 305 8900 or notify the agency by mail.

How can I obtain a duplicate renewal form?

You can download a renewal form from the Internet (www.tbae.state.tx.us – click on your profession, and then click on “Renewal” in the left margin menu) or ask us to mail one to you (call 512 305 9000 and ask to speak with the Registration Renewal Coordinator).

When is my renewal due?

Your renewal must be received by the agency on or before your expiration date.

How can I find a list of approved continuing education courses?

TBAE does not pre-certify any continuing education courses. To determine whether a course is acceptable, you should carefully consider the content of a prospective course to determine whether it is related to your profession and pertinent to the health, safety, and welfare of the public.

Do I need to send in proof of completing my continuing education with my renewal form and payment?

Do **NOT** send in proof of completing continuing education with your renewal form and payment. Be sure to complete the question on the renewal form regarding continuing education. The only time you would need to send in your supporting documentation and TBAE CEPH Log

is if you are randomly audited or if you have not completed the requirements by your renewal date—in both instances you will receive a request from TBAE to send in your CEPH documentation.

I have not been able to complete my continuing education by my renewal date. What will happen to my license?

If your continuing education is not completed by your renewal date and you wish for your license to remain active, go ahead and submit your renewal payment (on time to avoid any late penalties). Your license will be renewed, but your status will reflect that you have not completed the required continuing education. You will receive notification from TBAE giving you 180 days from the date of the notice to complete your continuing education. If your continuing education is not completed within 180 days, the matter will be referred to the Enforcement Division for further action.

TBAE has requested that I send in my proof of continuing education activities. What do I need to submit?

Submit your TBAE CEPH Log and supporting documentation. You will need to attach supporting documentation for every activity that you have reported on the Log. Failure to submit the TBAE CEPH Log and all supporting documentation will be considered an incomplete submission.

What is considered adequate supporting documentation?

Supporting documentation can include a certificate of completion or a course agenda or description. Supporting documentation **MUST** indicate the amount of time spent in

actual course instruction and a description of the topics discussed.

I have been reading professional articles for my self-directed continuing education activities. What kind of supporting documentation do I need to retain for this kind of activity?

For any reading that you complete for self-directed study, you must keep a photocopy of what was read as your supporting documentation.

Does the CEPH barrier-free requirement have to be structured course study?

The barrier-free requirement may be satisfied by doing either structured or self-directed study.

I took a course that included my CEPH barrier-free requirement, but my supporting documentation does not indicate that barrier-free design was addressed. Will I still receive credit for the barrier-free requirement?

Supporting documentation for the barrier-free requirement **MUST** illustrate that at least one CEPH was devoted to addressing barrier-free topics.

How do I determine how many CEPH I have earned for a particular course? The provider does not use the term CEPH but rather CEU (or LU, PDU, PDH, etc.). Can I assume these terms are interchangeable?

One CEPH is equal to 50 minutes of actual course time. Do not assume that a CEPH is equivalent to an LU, CEU, PDU, etc. To determine the definition of another provider’s term, you will need to contact that provider to verify how much time is equal to one of their units.

IN MEMORY

Texas Board of Architectural Examiners' Public Board Member D. Virginia Roberts died unexpectedly on the morning of July 1, 2002, in Austin, Texas, following complications from injuries due to an automobile accident. Ms. Roberts' passing is a great loss to her family and friends, to the Board, and to the State of Texas whose public she served for so many years.

Having contracted polio at the age of ten, Virginia Roberts survived to live a fascinating life. She held the office of Executive Director of the Texas Governor's Committee on People with Disabilities from January 1981 through August 1996 working for Texas Governors Clements, White, Richards, and Bush. One of the great moments of her life came on July 26, 1990, when she attended the Presidential signing ceremony of the Americans with Disabilities Act (ADA) on the south lawn of the White House.

As Administrative Assistant for Handicapped Affairs in the Office of the Governor, Ms. Roberts coordinated a 21-member state interagency task force to implement recommendations of the White House Conference on Handicapped Concerns. During three years of employment with the Texas Department of Human Resources, she developed grant-funded projects to improve services to people with disabilities. She wrote the first 1115 waiver in Texas to demonstrate the feasibility of shared attendant services for individuals with severe disabilities living in the community in apartment complexes of their own choice rather than nursing homes. She established the Department of Human Resources compliance program for Section 504 of the Rehabilitation Act of 1973, the first of its kind in Texas. While working for the Texas Department of Mental Health and Mental Retardation at the Austin State School, Ms. Roberts served as social worker, social services administrator, team coordinator, and coordinator of transfers and discharges.

Ms. Roberts was a founding member and past board member of the Coalition of Texans with Disabilities and past president of MIGHT!, a local disability advocacy organization. As president of MIGHT!, she led in developing a grant proposal that resulted in the establishment of the Austin Resource Center for Independent Living (ARCIL). At various times she has been a member of the National Rehabilitation Association, the local Multiple Sclerosis Society Service Committee, the Austin-ARC, and the board of St. George's Court, an IIUD subsidized apartment complex for persons who are elderly or disabled. She was a member and newsletter editor of the Capitol Area

Association of Polio Survivors and was a board member for Vaughn House, Inc., a residence and job training facility serving multi-handicapped individuals who are deaf.

Ms. Roberts received recognition from the Congressional Task Force on Empowerment of Persons with Disabilities for work leading to the passage of the Americans with Disabilities Act. She was a past recipient of the Chairman's Award from The President's Committee on Employment of People with Disabilities and the Outstanding Handicapped State Employee Award. She was appointed by Governor W. P. Clements, Jr. to the Governor's Committee on Employment of the Handicapped and by Governor Ann W. Richards to the State Job Training Coordinating Council. Ms. Roberts was recognized by the San Antonio Independent Living Services (SAILS) for outstanding contributions to independent living for people with disabilities.

Ms. Roberts has been a speaker and resource leader at various conferences, seminars, and training sessions. She provided testimony at federal, state, and local hearings on issues of concern to people with disabilities. Ms. Roberts was the first hostess for "Spectrum USA," a television talk show on disability issues shown on a national cable channel, Kaleidoscope-America's Disability Channel, and was a former chair for Kaleidoscope's National Advisory Board.

Ms. Roberts was appointed to the Texas Board of Architectural Examiners by Governor George W. Bush on May 6, 1997, and confirmed by the Senate of the 75th Legislature.

Ms. Roberts held a Bachelor of Arts degree in Psychology and a Master of Science in Social Work from the University of Texas at Austin. She completed one year of postgraduate work in Christian Studies at Regent College, Vancouver, British Columbia.

In honor of Ms. Roberts and Mr. Justin W. Dart, Governor Rick Perry proclaimed July 26, 2002, the 12th anniversary of the Americans With Disabilities Act (ADA), as "**ADA Awareness Day**". In the proclamation, Governor Perry urged all Texans to "*pay tribute to the memory of Virginia Roberts and Justin W. Dart, Jr. by promoting full participation in all aspects of Texas life through encouraging increased accessibility in Texas communities.*"

Virginia Roberts will be missed by the Board and the staff at TBAE. She will be remembered especially for her keen insight and the power of her conviction, and also for her gracious manner and the great and kind heart that was evident in all her endeavors.

BOARD MEETING HIGHLIGHTS

October 17-19, 2001

The Board discussed the possibility of providing reciprocity for individuals registered to practice architecture in the United Kingdom. The Board could not justify pursuing a reciprocal program because: (1) TBAE cannot enter into an agreement with another country; (2) comparing the U.K. examination to the Architect Registration Examination presents a major obstacle; and (3) there are a very limited number of individuals from the U.K. seeking reciprocal registrations.

The Board discussed Rules 1.104(c), 3.104(c), and 5.114(c) as they pertain to computer-generated signatures on contract documents. The Board determined that copies of actual signatures printed by a computer are acceptable because they are *copied* — not *generated* by the computer.

TBAE and the Texas Board of Professional Engineers agreed to create a joint committee to address concerns and issues facing both boards. Chairman Steven Ellinger and members Nolen Willis and Alan Lauck were selected to represent TBAE on the committee.

The Board adopted amendments and new rules for Subchapter E pertaining to fees and Subchapter I pertaining to disciplinary action for all three professions regulated by TBAE.

January 30-31, 2002

The Board determined that the architectural candidates' financial assistance program will be administered by TBAE staff. Plans called for the program to be in place by the last week in February.

The first continuing education audit of 185 interior designers resulted in 46 completed audit forms, 63 incomplete forms, 18 non-compliant responses, and 58 registrants who did not respond at all.

The Board elected Gordon Landreth to the position of Vice-Chairman and Alan Lauck to the position of Secretary-Treasurer for 2002. The Chairman asked Tony Trevino, Alan Lauck, Diane Steinbrueck, and Gordon Landreth to continue serving on the Rules Committee, with Mr. Trevino continuing as Chair.

The Board members discussed ways to address the statutory requirement that TBAE collect exam fees directly from the candidates. The Board decided to submit this topic to the Sunset Commission in hopes that the Commission will recommend a statutory change that would enable candidates to pay the exam vendors directly.

The Board voted unanimously to accept the recommendation of the consultant who had been engaged to study the feasibility of creating an in-state architectural registration examination. The consultant's opinion was that "such an action would result in significantly higher costs to those seeking their initial architectural registration in Texas, significantly higher costs to those architects who become registered in Texas and then seek registrations in other states and serious damage to the Board's standing within the U.S. architectural licensing community."

The Board voted to present two resolutions at the NCARB Southern Conference meeting in April. One resolution suggested that NCARB refund the fee to any candidate who successfully challenges the results of the Architectural Registration Exam (ARE). The second resolution suggested that NCARB amend its Model Regulations to require that an applicant complete all sections of the ARE within five years of the date the applicant begins taking the exam and that an applicant who does not complete the ARE within five years will forfeit credit for all sections passed.

The Board adopted amendments and new rules for Subchapter E pertaining to fees and Subchapter J pertaining to intern development training requirement (architects), the table of equivalents for experience in landscape architecture, and the table of equivalents for education and experience in interior design.

March 27, 2002

A special meeting of the Board was called in order to propose amendments to Rules 1.68, 3.68, and 5.78 pertaining to inactive registration status. The amendments were proposed to allow inactive registrants to use the titles "architect," "landscape architect," and "interior designer." The amendments were also proposed to allow qualified registrants who have retired from practice to use the titles "architect emeritus" and "emeritus architect"; "landscape architect emeritus" and "emeritus landscape architect"; and "interior designer emeritus" and "emeritus interior designer."

May 13-14, 2002

The Board adopted amendments to Rules 1.68, 3.68, and 5.78 that had been proposed at the March meeting. The Board also adopted amendments and new rules for Subchapter L pertaining to hearings and contested cases

The Board reviewed the proposed budget for fiscal years 2002-2003 and the Strategic Plan for 2003-2007. They voted to increase the registration renewal and reinstatement fees by \$5 for in-state residents and by \$10 for out-of-state residents for all three professions.

The Board reviewed proposed resolutions to be voted on at the upcoming NCARB meeting and agreed to support all except Resolution 5 which sought to promote NCARB's "Goal of Universal

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"Board Meeting Highlights" Continued from page 14

Acceptance of the NCARB Certificate," and Resolution 14 which sought to rescind NCARB Resolution 78-16. Resolution 78-16 requires a two year notice in advance of modifying the examination fee to be charged member boards. The Board voted to withhold support for resolutions 8 through 11 involving "Practice in Host Nation Agreements" with New Zealand, Australia, Mexico, Republic of Singapore, and Northern Mariana Islands until TBAE's General Counsel receives and reviews copies of the agreements with these countries.

The Board members reviewed and modified an addendum to the agency's Self-Evaluation Report for the Sunset Advisory Commission. The Sunset Advisory Commission was scheduled to begin its evaluation of TBAE during the 1st week of June.

June 11, 2002

The Board heard oral arguments in an enforcement case and voted to accept the Proposal for Decision submitted by the Administrative Law Judge with the State Office of Administrative Hearings who presided over the enforcement case. The Board voted to approve the proposed budget and fee schedule for fiscal year 2003.

"Chairman's Column" Continued from page 1

of the Architectural Registration Examination, International relations, and educational standards. The ARE continues to be the most advanced professional examination in the United States.

It is with deep regret that I acknowledge the passing of D. Virginia Roberts. Ms. Roberts was serving as a public member of the Board at the time of her passing.

Appointed by then Governor Bush, Ms. Roberts had a very distinguished past and was a wonderful contributor to the Board, representing the public in a very dedicated manner. She will be greatly missed. I was proud to have Ms. Roberts as a member of the Board.

Finally, I want to compliment the staff of TBAE for continuing to do such a wonderful job. It is a pleasure to work with such dedicated people. All of our registrants should be proud of TBAE. The protection of the public will always be our purpose, and as Chairman of TBAE, I intend to carry forth that mission to the greatest extent possible. Please feel free to contact me if I can ever be of assistance to any of you.

"Sunset Review" Continued from page 4

"interior design" to describe services offered by the company be required to employ at least one interior designer on a full-time basis in order to continue to use the title "interior designer" or the term "interior design"?

- Should Article 249a be updated with regard to the fee for the architectural registration examination?
- Should monetary limitations on administrative penalties imposed pursuant to Articles 249a and 249c be increased?
- Should the requirement for the Board's secretary-treasurer to file a \$5,000 bond with the comptroller be eliminated?
- Should the title "secretary-treasurer" be changed to "secretary"?
- Should the exemptions to Article 249a's practice restrictions be narrowed?
- Should the term "custodial care" as used in Section 15 of Article 249a be defined?
- Should the agency be granted explicit authority to register architec-

tural, landscape architectural, and interior design firms?

- Should Article 249e's definition of the term "interior design" be clarified?
- Should an introductory section be added to Article 249a, Article 249c, and Article 249e to provide a general description of the agency?
- Should Article 249a, Article 249c, and Article 249e each designate a short title for itself?
- Should the term "undercover investigation" as used in Article 249a, Article 249c, and Article 249e be changed to "investigation"?
- Should the phrase "in the office or offices of one or more legally practicing architects" be deleted from Section 7 of Article 249a?
- Should Article 249a's duplicative exemption for engineering work be deleted?
- Should the terms "license" and "licensed" be used in lieu of the terms "registration" and "registered" in Article 249a, Article 249c, and Article 249e?
- Should the make-up of the Board be modified?

Next Exam Dates - Landscape Architectural Registration Examination (LARE)

Exam Date: 12/9/02-12/10/02

Sections Tested: C and E

Exam Date: 6/9/03-6/11/03

Sections Tested: All sections

The deadline to apply for the December LARE is August 15th.

The deadline to apply for the June LARE is February 1st.

Next Exam Dates - National Council for Interior Design Qualification (NCIDQ) Exam

Exam Date: 10/4/02-10/5/02

Exam Date: 4/4/03-4/5/03

Sections Tested: All sections

The deadline to apply for the October NCIDQ exam is June 1st.

The deadline to apply for the April exam is December 1st.

TBAE DETAILS

WEB SITES

Following is a list of important Web sites. The Internet is a good source of timely and accurate information that will help architects, landscape architects, and interior designers keep abreast of current events and professional issues.

Texas Board of Architectural Examiners (TBAE) www.tbae.state.tx.us	National Council for Interior Design Qualification (NCIDQ) www.ncidq.org	American Institute of Architects (AIA) www.e-architect.com
State of Texas Government Info. www.texas.gov	Foundation of Interior Design Education Research (FIDER) www.fider.org	American Society of Interior Designers (ASID) www.asid.org
National Council of Architectural Registration Boards (NCARB) www.ncarb.org	Texas Society of Architects (TSA) www.texasarchitect.org	Texas Department of Licensing and Regulation (TDLR) www.license.state.tx.us
Southern Conference of NCARB www.sncarb.org	American Society of Landscape Architects (ASLA) www.asla.org	Access Board (Architectural and Transportation Barriers Compliance Board) www.access-board.gov
National Architectural Accreditation Board (NAAB) www.naab.org	International Interior Design Association (IIDA) www.iida.org	U.S. Department of Justice www.usdoj.gov/crt/ada/adahom1.htm
Council of Landscape Architectural Registration Boards (CLARB) www.clarb.org		

The TBAE Team

Cathy L. Hendricks	Executive Director
Carolyn Lewis	Deputy Director
Cynthia Hamilton	General Counsel
Scott Gibson	Enforcement Attorney
Cynthia Black	Dir. of Enforcement
Katherine Crain	Legal Assistant
Jack Stamps	Investigator
Vacant	Enforcement Coordinator
Trish Prehn	Executive Assistant
Gail Hile	Communications Support Adm.
Lucy Sweeney	Dir. of Information Technology and Security
Gayle Stewart	Technical Assistant
Tim Harriman	Dir. of Accounting
Angela Jenkins	Chief Accountant
Rosie Payne	Accountant
Joy Knutson	Accounting Records Administrator
Mary Helmcamp	Dir. of Registration
Jackie Blackmore	Examinations Coordinator
Chris Arrington	Registration Records Coord.
Gretchen Currie	Continuing Education Coord.
Beatriz Lewellen	Receptionist
Echo Bacon	Registration Renewal Coordinator

Texas Architect Registration Examination (ARE) Test Centers

The following is a list of all Texas test centers for the ARE. You may call Prometric's Registration Center at 800 479 6215 to schedule your appointments. All of these test centers must be open Monday through Saturday for ARE testing. If you experience a problem with any location, please let us know about it.

Abilene	915 698 7858
Amarillo	806 463 2379
Arlington	817 572 6690
Austin	512 441 1978
Beaumont	409 899 9798
Corpus Christi	361 993 3793
Dallas	972 385 1181
El Paso	915 587 7323
Houston (Webster)	800 479 6215
Kingwood	281 361 9243
Mesquite	972 686 3310
Midland	915 520 9418
New Braunfels	830 629 3808
San Antonio	210 494 7263
San Antonio	210 431 4370
Sugar Land	281 491 9200
Tyler	903 510 2842
Waco	254 772 2467

"CEPH Resources" Continued from page 8

- Texas Chapter of ASLA:
www.texasasla.org.
- NCIDQ (National Council for Interior Design Qualification) www.ncidq.org; 202 721 0220. Please note that NCIDQ monographs are considered structured activities because each one is accompanied by a quiz that must be graded by NCIDQ before the certificate of completion is issued.
 - ASID (American Society of Interior Designers) www.asid.org; 202 546 3480. Look for CEU Calendar. ASID Texas Chapter: www.asidtx.org; 214 748 1541. ASID Gulf Coast Chapter: www.asidhouston.org; 713 626 1470.
 - IIDA (International Interior Designers Association) www.iida.org; 888 799 4432.
 - C2Ed (Center for Collaboration and Education in Design) www.c2ed.org.

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This publication by the Texas Board of Architectural Examiners is intended to facilitate understanding and communication and to provide updated information to help safeguard life, health, property, and the public welfare of the people of the State of Texas.

IMPORTANT DATES

Renewals for:	Odd Registration Numbers	Even Registration Numbers
Architects	July 31	February 28
Interior Designers	December 1	June 1
Landscape Architects	February 1	August 31
Oct. 14-15, 2002 Jan 27-28, 2003 June 2-3, 2003 October 13-14, 2003	October Board Meeting January Board Meeting June Board Meeting October Board Meeting	Joint Committee Meetings of Texas Board of Architectural Examiners and the Texas Board of Professional Engineers August 29, 2002, and September 30, 2002

**IMPORTANT INFORMATION ENCLOSED:
KEEP THIS BULLETIN FOR FUTURE REFERENCE**